About the job

Maintenance Technician –

We are a fully integrated AAV engineering and gene therapy company poised to create the next generation of innovative genetic therapies, with life-changing potential for patients with grievous unmet medical needs.

We leverage our proprietary high-throughput AAV engineering platform to create viral vectors with cell-type and tissue level specificity, overcoming many of the biological limitations of early gene therapy efforts. Combined with our in-house preclinical and manufacturing expertise, we are positioned to create the next generation of AAV delivered gene therapies, dramatically changing the lives of patients.

We are founded on the idea that diverse backgrounds and skill sets combine to create an environment that stimulates innovation and creativity, enabling us to grow into a leader in the AAV gene therapy space. Our leadership team is comprised of the scientific founders that developed the underlying intellectual property, and experienced industry veterans with a track record for bringing transformative drugs to market. Together with our partners, we will combine next generation engineered capsids with cutting edge gene editing and delivery modalities to bring novel medicines to patients that need them. Our research and development labs, offices, and manufacturing space are located in Newbury Park, CA.

The Role:

We are looking for a Maintenance Technician to work on our Maintenance and Facilities Team. The Maintenance Technician will be a craftsperson responsible for performing basic installation, troubleshooting, maintenance, repair, testing, and documentation/logs of a wide variety of office, utility and facility equipment used in manufacturing, utilities area, analytical labs, and office areas. Support of non-GMP facilities and Labs. The technician will be responsible for completing various quality system and safety documentation. All work must be completed in a safe (in accordance with HRA, JHA, etc.), timely manner according to planning and predefined schedules with minimal impact to production while complying with GMP, SOP, CFR and company regulations.

Responsibilities:

- Under general supervision, performs breakdown and preventive maintenance of critical plant equipment on a regular basis to include, but not limited to Bioreactors,

Chromatography Equipment, Process Tanks, Fill Machines, and associated support equipment. May provide support to the operation and maintenance of manual and automated door systems, pumps and equipment, industrial control systems as responsibility assigned to Facilities Manufacturing Maintenance in both cGMP and non-cGMP areas.

- Support and may be responsible for repairing manufacturing equipment and building components, doors, wetted fire system, pest control equipment, lighting, mechanical and electrical equipment, as assigned.
- Will provide basic troubleshooting, diagnostic, and repair of equipment and equipment components related to positional responsibilities which includes but not limited to pumps, piping, and plumbing components, vacuum pumps, sanitary piping, blowers, and facility equipment.
- Requires basic familiarity with generally accepted building, plumbing, piping, electrical, and fire protection practices and codes to include NFPA, NEC, UBC, UMC and UPC in compliance with company safety requirements.
- Follow safety rules and ensure compliance with CA state and federal EPA regulation and laws.
- Responsible for system repairs, upkeep, maintenance and operations managed within regulating agencies such as CAL OSHA and OSHA.
- Ensures personal Training Plan execution and compliance. Attends required training and meetings. Interact with and oversee contractor/vendor work.
- Produce maintenance reports, forms, and records.
- Reviews and provides feedback on equipment, maintenance or other related procedures.
- Provide regulatory and partner audit support.
- Interpret electrical schematics, I/O wiring and panel drawings, Utility, process system/equipment, plumbing, ductwork, and HVAC P&ID's.
- Must constructively interact with peers and clients in manufacturing, maintenance, utility area, analytical labs and contracted services.
- May perform general labor duties as needed.
- Will participate in after-hours facility and manufacturing support and may work outside of established shift hours upon short notice.
- Work safely and promote a strong safety culture by prioritizing the well-being of team members.
- Adhere to all GMP Procedures (LOTO Permits, SOP’s, Preventative & Corrective work orders, return to operations forms ect.)
- May perform other duties as assigned.

Requirements:

- Able to work independently and make sound judgments regarding work methods and tools.
- Able to read wiring diagrams, loop drawings and P&ID drawings.
- Proficient in a variety of mathematical disciplines and be able to work with both the metric and USA standards of measurement.
- Knowledge of cGMP manufacturing.
- Knowledge of basic industry safety procedures related to job description.
- Good interpersonal skills and be able to work effectively and efficiently in a team environment. Good customer service skills

- Beginning knowledge of basic laboratory and pharmaceutical production equipment including but not limited to: Filling machines, single use process tanks, support equipment and analytical equipment.
- Knowledge of basic chemical and biological safety procedures.
- Be aware of hazardous chemicals and their disposal, OSHA and FDA requirements.
- Must be able to read, write, and converse in English.
- Possesses good verbal and written communication skills.
- Good computer skills, able to work in Microsoft Outlook, Word, and Excel.
- Able to navigate, conduct searches, and complete on-line forms on Personal Computer for the purposes of training, performance management, and self-service applications.
- Has the following personal attributes: Self-motivated, integrity and trust, work ethic, personal accountability, sound judgment, intellectual honesty, pragmatism, courage and conviction.
- Must have passion to innovate and drive for solutions.
- Must display eagerness to learn and continuously improve.
- Must have respect for individuals and the diverse contributions of all.

Preferred Qualifications:

- High school diploma or equivalent.
- 2 year technical/AA/AS degree in metrology, instrumentation, electronics, or related technical discipline, preferred.
- 2-5 years in Process Instrumentation/Calibration.
- Experience in pharmaceutical manufacturing environment or equivalent industry desired.

Compensation and Benefits:

The well-being of our employees and their families is of the highest importance. As such, we offer a competitive salary and exceptional benefits, including generous stock options, medical, dental, vision, disability, life insurance, and significant PTO.

We are an equal opportunity employer. All applicants will be considered for employment without attention to age, race, color, religion, sexual orientation, gender identity, national origin, veteran or disability status, or any classification protected by federal, state, or local laws.

Resumes can be directed to careers@capsida.com